

**NON-CONFIDENTIAL
BOROUGH OF TAMWORTH**



CABINET

20 April 2016

A meeting of the CABINET will be held on Thursday, 28th April, 2016, 6.00 pm in Committee Room 1 Marmion House, Lichfield Street, Tamworth

A G E N D A

NON CONFIDENTIAL

- 6 Temporary Reserves, Retained Funds and Provisions (Pages 1 - 4)**
(The Report of the Portfolio Holder for Operations and Assets)

Yours faithfully

A handwritten signature in black ink, appearing to be 'A. Cook', written over a circular stamp or mark.

Chief Executive

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: D Cook, R Pritchard, S Claymore, S Doyle and M Thurgood.

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APPENDIX A

Establishment and Retention of Temporary Reserves, Retained Funds and Provisions

Service/Description	Original use by Date	Balance @ 1st April 2015 £	Projected Balance on Existing Reserve @ 31st March 2016 £	Proposed Transfers to/(from) Reserve @ 31st March 2016 £	Proposals for Return to Balances 31st March 2016	Projected Balance @ 31st March 2016 £	Proposed Use by Date	Maximum Fund Level (Retained Funds) £
<u>Temporary Reserves</u>								
<u>New</u>								
<u>Corporate Services</u>								
1 CS-NT.01 HR Consultants Fees	na	na	na	2,000	na	2,000	Mar-17	na
2 CS-NT.02 HR External Support	na	na	na	7,000	na	7,000	Mar-17	na
3 CS-NT.03 Server Migration External Support	na	na	na	9,710	na	9,710	Mar-17	na
4 CS-NT.04 DEFRA Inspire Regs Compliance	na	na	na	5,930	na	5,930	Mar-17	na
5 CS-NT.05 FERIS Maintenance Fund	na	na	na	12,736	na	12,736	Mar-17	na
6 CS-NT.06 Revenues e-Forms	na	na	na	20,000	na	20,000	Mar-17	na
<u>Director of Assets & Environment</u>								
7 DAES-NT.01 Street Lighting	na	na	na	18,430	na	18,430	Mar-17	na
<u>Director Communities Planning & Partnerships</u>								
8 DCPP-NT.01 IEWM Locality Commissioning	na	na	na	890	na	890	Mar-17	na
9 DCPP-NT.02 Consultant Fees - CIL/Local plan	na	na	na	14,000	na	14,000	Dec-16	na
10 DCPP-NT.03 Visitors Guide 2015/16 Production Cost	na	na	na	3,000	na	3,000	Mar-17	na
11 DCPP-NT.04 Belgrave Wellbeing Tender	na	na	na	5,000	na	5,000	Mar-17	na
12 DCPP-NT.05 Community Projects	na	na	na	6,240	na	6,240	Mar-17	na
13 DCPP-NT.06 Gym Project Community Safety	na	na	na	4,980	na	4,980	Mar-17	na
14 DCPP-NT.07 Gym Tender	na	na	na	20,000	na	20,000	Mar-17	na
15 DCPP-NT.08 Well Being Project	na	na	na	16,700	na	16,700	Mar-17	na
16 DCPP-NT.09 Building Resilient Families & Communities	na	na	na	34,510	na	34,510	Mar-17	na
<u>Director of Housing & Health</u>								
17 DHH-NT.01 Funding for Single, Non-Priority Homeless	na	na	na	6,410	na	6,410	Mar-17	na
18 DHH-NT.02 Homes for Homeless	na	na	na	10,000	na	10,000	Mar-17	na
Sub Total	0	-	-	197,536	-	197,536	-	-
<u>Temporary Reserves</u>								
<u>Additions</u>								
<u>Corporate Services</u>								

19	CS-AT.01	Equality & Diversity Refresher Training	Mar-16	10,000	2,000	7,000	-	9,000	Mar-17	na
	<u>Director Communities Planning & Partnerships</u>									
20	DCPP-AT.01	Conservation Grants	Mar-16	9,290	5,363	90	-	5,453	Mar-17	na
			Sub Total	-	19,290	7,363	7,090	-	14,453	-
	<u>Temporary Reserves</u>									
	<u>Re-Justification/Write Back of Existing Reserves</u>									
	<u>Corporate Services</u>									
21	CS-ET.01	EDRMS - HR Backscanning	Mar-15	10,000	10,000	-	-	10,000	Mar-17	na
22	CS-ET.02	Corporate Change Project Management	Mar-13	24,060	22,190	-	-	22,190	Mar-17	na
23	CS-ET.03	Data Integration Tool	Mar-16	15,000	15,000	-	-	15,000	Mar-17	na
24	CS-ET.04	Welfare Benefits and Fairer Charging - <i>Write Back To Balances</i>	Mar-16	10,000	10,000	-	(10,000)	-	na	na
	<u>Director of Assets & Environment</u>									
25	DAES-ET.01	Tamworth Air Quality Management	Mar-14	7,490	6,150	-	-	6,150	Mar-17	na
26	DAES-ET.02	Legal Costs - Appeal Licensing Act 2003 - <i>Write Back to Balances</i>	Mar-15	8,000	8,000	-	(8,000)	-	na	na
	<u>Director Communities Planning & Partnerships</u>									
27	DCPP-ET.01	Staffordshire Hoard	Mar-15	7,200	3,200	-	-	3,200	Mar-17	na
28	DCPP-ET.02	Planning Advisory Service	Mar-15	4,510	4,510	-	-	4,510	Mar-17	na
29	DCPP-ET.03	Regeneration Budget	Mar-15	21,730	6,220	-	-	6,220		
			Sub Total	-	107,990	85,270	-	(18,000)	67,270	-
			Total Temporary Reserves	-	127,280	92,633	204,626	(18,000)	279,259	-
	<u>Retained Funds</u>									
	<u>New Fund Requests</u>									
	<u>Corporate Services</u>									
1	CS-NR.01	External Support (Internal Audit)	na	na	na	12,865	na	12,865	na	12,865
	<u>Director Communities Planning & Partnerships</u>									
3	DCPP-NR.01	Conservation Grants	na	na	na	12,957	na	12,957	na	13,000
4	DCPP-NR.02	Public Participation	na	na	na	9,470	na	9,470	na	10,000
5	DCPP-NR.03	Local Plan	na	na	na	1,630	na	1,630	na	1,630
			Sub Total	-	-	-	36,922	-	36,922	37,495
	<u>Retained Funds</u>									
	<u>Additions</u>									
	<u>Corporate Services</u>									
6	CS-AR.01	Insurance - Third Party Excess	na	326,406	286,560	20,000	-	306,560	na	400,000

7	CS-AR.02	Insurance - GF Property Insurance Excess	na	3,788	3,790	10,000	-	13,790	na	50,000
8	CS-AR.03	Insurance - GF Motor Insurance Excess	na	11,721	11,720	5,000	-	16,720	na	17,000
9	CS-AR.04	Benefits Welfare Reforms	na	22,975	52,985	23,625	-	76,610	na	76,610
<u>Director of Assets & Environment</u>										
10	DAES-AR.01	Car Parks Maintenance	na	28,917	16,417	12,500	-	28,917	na	35,000
11	DAES-AR.02	Cemeteries	na	149,964	149,964	60,000	-	209,964	na	300,000
12	DAES-AR.03	Maint A5 Balancing Ponds & Watercourses	na	184,568	133,768	70,000	-	203,768	na	500,000
13	DAES-AR.04	Town Centre Markets	na	33,258	33,258	8,000	-	41,258	na	45,000
<u>Director Communities Planning & Partnerships</u>										
14	DCPP-AR.01	Community Safety Legal Fees	na	10,000	10,000	2,400	-	12,400	na	12,400
15	DCPP-AR.02	Police & Crime Commissioners Grant	na	9,196	2,379	14,265	-	16,644	na	17,000
16	DCPP-AR.03	Arts Grants	na	2,054	2,054	2,480	-	4,534	na	10,000
17	DCPP-AR.04	Grants to Voluntary Organisations	na	5,981	1,911	2,192	-	4,103	na	10,000
18	DCPP-AR.05	Locality Working	na	138,080	108,080	6,420	-	114,500	na	115,000
19	DCPP-AR.06	Castle Accessions Fund	na	18,349	19,162	48	-	19,210	na	20,000
20	DCPP-AR.07	Castle Structural Repairs	na	34,111	34,111	2,650	-	36,761	na	40,000
21	DCPP-AR.08	VR Savings - Temp Staff	na	47,293	39,630	21,000	-	60,630	na	100,000
22	DCPP-AR.09	Inward Investment	na	17,740	17,740	20,650	-	38,390	na	40,000
23	DCPP-AR.10	Economic Development Shared Service	na	10,518	10,518	20,000	-	30,518	na	50,000
24	DCPP-AR.11	Temp Staffing Contract	na	14,500	14,500	7,800	-	22,300	na	40,000
<u>Director of Housing & Health</u>										
25	DHH-AR.01	Homelessness Prevention Grant Funding	na	404,069	299,069	15,120	-	314,189	na	320,000
26	DHH-AR.02	Homelessness Repossession Prevention Grant	na	78,620	57,575	20,425	-	78,000	na	78,000
27	DHH-AR.03	Housing Strategy Statement	na	14,000	14,000	17,000	-	31,000	na	31,000
28	DHH-AR.04 (HRA)	Housing Condition Survey	na	61,500	61,500	4,600	-	66,100	na	82,000
29	DHH-AR.05 (HRA)	Maintenance & Security Update for Sheltered Housing	na	51,600	51,600	18,000	-	69,600	na	80,000
Sub Total				1,679,208	1,432,291	384,175	-	1,816,466		2,469,010
<u>Retained Funds</u>										
<u>Re-Justification of Existing Funds</u>										
<u>Corporate Services</u>										
30	CS-ER.01	Corporate Finance Support	na	15,000	15,000	-	-	15,000	na	15,000
31	CS-ER.02	DWP Recession Busting Grant	na	24,834	9,302	-	-	9,302	na	9,302
32	CS-ER.03	Town Hall Improvements	na	8,000	-	2,709	-	2,709	na	3,500
33	CS-ER.04	Local Council Tax Reduction Scheme	na	9,630	8,385	-	-	8,385	na	8,385
34	CS-ER.05	Individual Voter Registration	na	84,001	63,201	49,109	-	112,310	na	112,310
35	CS-ER.06	Assets of Community Value	na	20,583	20,583	-	-	20,583	na	21,000
36	CS-ER.07	Business Rates Collection	na	260,380	260,380	-	-	260,380	na	260,380
37	CS-ER.08	Freedom of the Borough	na	2,000	1,411	-	-	1,411	na	1,500
38	CS-ER.09	NNDR Refunds	na	40,000	40,000	-	-	40,000	na	40,000
39	CS-ER.10 (HRA)	Housing Property Insurance Excess	na	215,145	214,145	-	-	214,145	na	215,150
<u>Director of Assets & Environment</u>										
40	DAES-ER.01	BMX Grant	na	3,500	3,500	-	-	3,500	na	3,500

41	DAES-ER.02	Service Review Salary Protection (Street Wardens/CCTV)	na	24,520	13,100	-	-	13,100	na	24,520
42	DAES-ER.03	Civil Parking Enforcement - <i>Part Write Back To Balances</i>	na	30,000	30,000	-	(15,000)	15,000	na	15,000
43	DAES-ER.04	Turnburry Trees	na	18,222	18,222	-	-	18,222	na	18,222
2	DAES-ER.05	Service Review - Salary Protection (Public Conveniences)	na	1,600	1,600	-	na	1,600	na	3,100
<i>Director Communities Planning & Partnerships</i>										
44	DCPP-ER.01	ASB Residents Champion	na	5,805	-	5,510	-	5,510	na	6,000
45	DCPP-ER.02	Local Public Service Agreements ASB	na	85,664	66,764	-	-	66,764	na	67,000
46	DCPP-ER.03	Community Safety Projects	na	22,302	22,302	-	-	22,302	na	23,000
47	DCPP-ER.04	PCC/ABS Underspends	na	4,768	4,768	-	-	4,768	na	5,000
48	DCPP-ER.05	Community Cohesion/Locality Commissioning	na	28,800	18,800	-	-	18,800	na	20,000
49	DCPP-ER.06	Business Improvement District (Town Centre)	na	23,859	23,859	-	-	23,859	na	23,859
50	DCPP-ER.07	CIL	na	24,128	24,128	-	-	24,128	na	25,000
51	DCPP-ER.08	Sports Grant	na	2,800	2,400	-	-	2,400	na	2,400
52	DCPP-ER.09	LPSA Reward	na	9,140	9,140	-	-	9,140	na	10,000
<i>Director of Housing & Health</i>										
53	DHH-ER.01	Health Tamworth	na	34,384	19,384	-	-	19,384	na	20,000
54	DHH-ER.02	Lifecheck PCT Funding	na	20,000	10,000	-	-	10,000	na	10,000
55	DHH-ER.03	Tamworth Homelessness Education Programme	na	9,000	9,000	-	-	9,000	na	9,000
56	DHH-ER.04 (HRA)	Imps Orchard, Tenants Portal, EDRMS and new Processes	na	81,540	59,040	-	-	59,040	na	60,000
57	DHH-ER.05 (HRA)	Housing Regeneration	na	15,680	9,880	-	-	9,880	na	20,000
sub-total				1,125,285	978,294	57,328	(15,000)	1,020,622		1,052,128
Total Retained Funds				2,804,493	2,410,585	478,425	(15,000)	2,874,010		3,558,633
<i>Provisions</i>										
<i>Re-Justification of Existing Provisions</i>										
	EP001	Insurance Provision	na	32,749	7,557	-	-	7,557	na	na
	EP002	Land Charges - Legal Action	na	121,000	51,284	-	-	51,284	na	na
Total Provisions				153,749	58,841	-	-	58,841		-
TOTAL ALL RESERVES				3,085,522	2,562,059	683,051	(33,000)	3,212,110		3,558,633